**Welcome to Level 4**

**Tuesday and Thursday, 6:00 – 9:00 p.m.**

Teacher Laura Brooks Room 121a

This class includes:

* Grammar
* Conversation
* Reading
* Writing
* Vocabulary
* Pronunciation
* Computers (We will visit the computer lab during the cycle.)
* Topics in Health and Civics

Expectations:

Come to every class and be ON TIME. (See your student handbook for details.)

Work cooperatively and respect your classmates.

Speak only English in class. Speaking other languages in class will slow your progress in English and confuse other students.

Do all of your homework. In order to make progress, you *must* study outside of class.

Work hard and have fun!

Be an active learner and ask questions.

To go on to Level 5, you must be able to:

* Distinguish between past and present perfect
* Score at least GLE 4 on TABE M reading for Level 4
* Express opinions and ideas in a clear and organized manner
* Comprehend text organization and locate main ideas in reading
* Demonstrate familiarity with summarizing
* Retell and analyze – both orally and writing – past events
* Appropriately use present, past, and future tenses, including modals, both orally and in writing
* Connect sentences into logical paragraphs and produce multi-paragraph writing

Assessments:

* I will assess your progress by looking at homework, quizzes and tests, and in-class work in all areas.
* Two or three times during the year, you will take the TABE reading test to show your progress in English.
* At the middle and end of the cycle, I will give you a progress report for you to fill out. You and I will look at the report to see if we agree on your progress and to decide on what work is important for you.

Placement:

You can be in a level for no more than two cycles.

* At the end of your first cycle, if you and I agree that you are ready, you will go to Level 5.
* If you need more practice with the skills required in Level 4, you will repeat this level. *Many students will repeat the class.* Repeating gives you a chance to practice more and make your English stronger before going to the next level.
* If you have already repeated this level, you cannot repeat again. If you are not ready for Level 5 at the end of this cycle, the counselor will help you to look for a class in another program.

Talk with me:

This class is for you. It is important that you are happy, comfortable, and learning. If you have questions, concerns, or suggestions for class, please talk with me. I want to hear from you!

Materials

Please bring a 3-ring binder, pencil, and lined paper to every class.

Homework

Please leave it on the table in front of my desk when you come to class.

I keep track of who has handed in what. By the end of the cycle, I should have all of your homework.

Class papers

Make sure that you get all of the class papers from me every time that you are absent. Please try to keep an organized binder. Put the date on every paper I hand out.

Class work

Get 100% on 60-verb irregular past test.

Give oral presentation when requested.

Work on multiple-draft writing assignment(s).